



## Office of Employee Performance and Evaluation

### SLO Timeline for Teachers

### 2018-2019

SLO EVENT	WINDOW or DUE DATE
SLO Data Review	August 23 - October 12
Pre-Assessment Window	September 4 - October 12
Last day to report pre-assessment discrepancy to C&I Content Supervisor	September 28
Last day to score and scan pre- assessment answer sheets if in Performance Matters	October 16
SLO Submission - All SLO development activities completed in MyPPS and blue 'accept' button clicked in the Submit activity.	October 24
SLO Acceptance by Appraiser - SLO is locked once accepted by Appraiser	*** October 29
SLO Mid-year Conferences	December 3-14 (Scheduled as needed)
SLO Post-Assessment Administration	January 2 - February 13
Last day to report post-assessment discrepancy to C&I Content Supervisor	January 31
Last day to score and scan post-assessment answer sheets if in Performance Matters  NOTE: SLO post-assessment with a writing component must be scored and scanned by February 22	February 20
SLO Closeout - All Closeout activities completed in MyPPS and submitted	February 27
SLO Final Review and Closeout Acceptance	*** March 6

\*\*\* Note: MyPPS will not be unlocked for editing after the acceptance dates.

#### FOR QUARTER CLASSES:

- Quarter 1 pre-assessment administered September 4-18
- Quarter 1 post-assessment administered October 16-24
- Quarter 2 pre-assessment administered November 2-16
- Quarter 2 post-assessment administered by January 22

\*Reminder: At the end of each quarter, the class roster changes to the next quarter roster. Please complete all scoring, scanning, and pulling of reports before the last day of each quarter.